

**From:** [Neff, Jennifer](#)  
**To:** [COSTA-GIOMI, EUGENIA](#); [Banks, Eva-Marie](#)  
**Cc:** [Staley, David](#); [Steele, Rachel](#); [Vankeerbergen, Bernadette](#)  
**Subject:** Music 8828  
**Date:** Monday, November 24, 2025 11:54:00 AM  
**Attachments:** [image001.png](#)

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Good morning,

On Tuesday, November 18<sup>th</sup>, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Music 8828.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee notes overlap in the music selections between this course and Music 5802 (at least as reflected in its previous version). The Subcommittee requests clarification on how the unit will distinguish the content to ensure that students who take both courses do not encounter repeated material.
- *Recommendation:* The Subcommittee notes that the course requires the use of multiple software applications (p. 2). It is unclear whether these tools have been formally approved by the university. The Subcommittee recommends providing alternatives should students be unable to access the required software. They also recommend including a technology requirements section in the syllabus outlining required equipment and software, availability of software in campus labs, guidance on where students can obtain technical support, etc.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process.

*Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Music 8828 to the School's queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,  
Jennifer



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Pronouns: she/her/hers